

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, February 25, 2013
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Arthur Capello (arrived at 6:18pm and left at 6:27pm), Joan Funk and Jim Horgan

Town Staff Present: Town Administrator Keith Trefethen and Police Chief Kevin Willey

Public Present: Neil Johnson and Tory Jennison

Chairman Charlie King called the meeting to order at 6:03pm and led those present in the Pledge of Allegiance.

1. Public Comment:

none

2. Meet with Strafford Community Action:

Keith noted that the CAP office is on vacation this week so the meeting has been rescheduled for March 11th.

3. Review of Contract with Global Data Systems:

Keith explained that Global Data Systems a renewal contract who presently provides the data retainage services for the town. The contract is a little different from the original since the company was purchased by Global Data Systems. The last year's contract called for \$555/month for 10 computers attached to the system but the new contract is for \$849.25/month for 13 computers. The contract is for three years and they would like it back by March 1st. Charlie stated that he had his IT person look at the contract and asked if the town ever received some type of transitional agreement paperwork when the company switched hands. It also appears that they are not guaranteeing that they can support our needs. Plus the termination clause of the original contract should be in effect since we were not previously aware of the change which will give the town a little more time to do some research. Charlie then gave Keith information that he received about alternative services. (Arthur arrived at 6:18pm and then left at 6:27pm)

4. Establishment of Hay Day Committee:

It was discussed that a Hay Day Committee should be established that would answer to the Board of Selectmen. It was noted that this committee should develop their own goals and objectives and work to plan and organize a Hay Day that is more family fun oriented than commercial. Keith will have Rick organize a kick-off meeting and notify the people

who have shown an interest thus far. *Charlie King motioned to form a Hay Day Committee, 2nd Jim Horgan. Motion carried with all in favor.*

5. Review Letters of Appreciation Development by Selectmen Horgan:

Paula noted she likes the idea of the letters of appreciation but though maybe it might be nice to give those letters at a Selectmen's meeting so that residents can put a name to a face. Joan agreed and thought a community night would be a great time to do such a thing. Charlie stated Town Meeting might be a great time also. *Charlie King motioned to approve the Letters of Appreciation and hand them out at Town Meeting, 2nd Jim Horgan.* Discussion followed where Joan noted that the fault she finds is that the Board would not be recognizing the town employees who have worked alongside those being recognized. *Motion carried with Joan opposed.*

6. Police Chief Discussion/Regional Public Health Network Services:

Kevin introduced Tory Jennison who is the Director of the Strafford Regional Public Health Network Services. They administer the public health administration funds and supplies for Strafford County. They are also the fiscal agent for the FAMEE program at the middle and high school. Currently they are looking to organize an Autism 101 workshop and fall in-school immunization. Tonight she is looking for the Board's signatures on a letter of support of the organization so they can continue to request different funding sources. *Jim Horgan motioned to authorize the Chair to sign the letter of support for the Strafford County Public Health Network, 2nd Joan Funk. Motion carried with all in favor.*

At 7:11pm, Jim Horgan motioned for a short recess, 2nd Joan Funk. Motion carried with all in favor.

At 7:17pm the Board reconvened.

7. Any Other Business To Come Before the Board:

A. Keith reminded the Board he gave them a copy of the proposed contract with Drummond & Woodsum for legal services. *Jim Horgan motioned to authorize the town administrator to sign the contract with Drummond & Woodsum for legal services, 2nd Joan Funk. Motion carried with all in favor.* Keith then informed the Board that he is going to invite the lead counsel for the town to an upcoming department head meeting so that she (Keri-Ann) can meet our staff and they can meet her as well.

B. Keith explained that a letter from the State was received stating they don't believe the town can exceed their standards regarding a Planning Board recommended warrant article about mobile home foundations. Charlie stated the current town counsel reviewed the proposed changed and approved it. Keith stated he is under the impression that a municipality can always be more stringent but he will do more research on the matter. However, nothing will change with the warrant article at this point and noted that at the most it would be unenforceable.

Accepted 3-11-13

C. Chief Willey stated there is Police Department Quarterly Community Forum this Thursday night at 6:30pm at the lower level of the Old Town Hall. All residents are invited and encouraged to attend.

At 7:35pm, Charlie King motioned to go in non-public session under RSA 91A.3.II (a), 2nd Paula Proulx. Roll call – Joan Funk (yes), Paula Proulx (yes) and Charlie King (yes), Jim Horgan (yes).

At 8:07pm, the Board reconvened and Charlie noted the non-public minutes were sealed.

At 8:07pm, Charlie King motioned to go in non-public session under RSA 91A.3.II (a), 2nd Paula Proulx. Roll call – Joan Funk (yes), Paula Proulx (yes), Charlie King (yes) and Jim Horgan (yes).

At 8:17pm, the Board reconvened and Charlie noted the non-public minutes were sealed.

At 8:17pm, Charlie King motioned to go in non-public session under RSA 91A.3.II (e), 2nd Paula Proulx. Roll call – Joan Funk (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Arthur Capello (yes).

At 8:17pm, Charlie King motioned to adjourn, 2nd Paula Proulx. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Joan A. Funk

